

Enroll in Auto Pay | United Power Online Account

Auto Pay is the hassle-free way to make sure your bill is paid on time every month. When you sign up, United Power will deduct your payment on your regular due date from a checking or savings account, or a credit card. **Enroll in Auto Pay through your United Power Online Account at www.unitedpower.com.**



Step 1: Visit the United Power website www.unitedpower.com. Click **Account Login** at the top of the page and sign in to your United Power online account.

Step 2: From the **BILL & PAY** menu, select **Auto Pay Program**. Then check the box to accept the Auto Pay Terms & Conditions.

Step 3: Click the **Enroll** button and select **Add New Card** or **Add New Bank Account** to add a new Auto Pay payment method. If you have stored payment methods*, they will also appear in this list.

*STORED PAYMENT METHODS

If you update or change a stored credit card, you must relink the new card in your Auto Pay preferences to ensure your payments continue to be withdrawn on time.

Step 4: To add a new payment method, you will be prompted to enter the payment method account information. Then click **Continue**.

Step 5: A confirmation screen appears when you have successfully updated your Auto Pay preferences.

*Enrollment in Auto Pay can take 20-30 days to become effective. Please make a manual payment for a current bill to ensure a timely payment and then look for the **Paid By Auto Pay** confirmation on your next statement.*

Update or Cancel Auto Pay: Confirm your Auto Pay status and current payment method on the **Auto Pay Program** screen (found under the **BILL & PAY** menu. See Step 2).

Click **Update or Cancel** to modify a current payment method or stop Auto Pay.

Select **Change Payment Method** to use a different payment method for future Auto Pay payments.