

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
UNITED POWER, INC.
WEDNESDAY, JUNE 24, 2020**

GENERAL

Chairman Ursula Morgan called the regular meeting of the United Power Board of Directors to order at 9:01 a.m. on June 24, 2020. The meeting was held at United Power's Carbon Valley Service Center in Longmont, Colorado and via Zoom Video/Teleconference. Present were Directors Keith Alquist, Ginny Buczek, Tim Erickson, Elizabeth Martin, Brian McCormick, Ursula Morgan, Susan Petrocco, Dave Rose, James Vigesaa and Tamra Waltemath.

Acting Chief Executive Officer Bryant Robbins, Chief Financial Officer Laurie Burkhart, Government & Regulatory Relations Officer Troy Whitmore, Chief Energy Resource Officer Dean Hubbuck, Human Resources Director Erin Hane, Engineering Director Robert Maxwell, Risk & Compliance Director Ken McFadden, Energy Programs and New Business Director Joel Danforth and Executive Administrative Assistant Cheri Simmons were also present at the Longmont location; all abided by the Colorado Department of Health's social distance guidelines.

INVOCATION/PLEDGE

Director Alquist gave the invocation and led in the Pledge of Allegiance.

SAFETY MINUTE

Risk and Compliance Director, Ken McFadden, provided an update on safety activities throughout United Power. He reported 316 days without a lost time injury and reviewed proper care of masks.

NEW EMPLOYEES

IT End User Specialist Michael Sharpe, Member Service Representative Crystal Valadez and Member Service Representative Danielle French were recently hired and introduced to the Board via slide show; the Board extended invitations to attend a future Board meeting for an opportunity to meet in person.

CONSENT AGENDA

The following items were listed on the consent agenda:

- Approval of Agenda
- Approve May 27, 2020 Regular Board Meeting Minutes

Director Buczek made a motion, which was seconded and carried, to approve the consent agenda as presented.

Director Rick Newman arrived at 9:58 a.m.

STAFF REPORTS

The following reports were discussed and updated by Acting CEO Robbins and Staff:

- Chief Executive Officer

POLICY C-10 DISCUSSION

During the CEO report, Acting CEO Robbins briefed the Board on current expenses and after review of Policy C-10, **Director Vigesaa made a motion**, which was seconded, and carried to state the Board is aware that legal fees and Coal Creek area system improvement projects are over budget and the Board has directed Acting CEO Robbins to proceed with said improvements and attorney fees as necessary.

TRI-STATE REPORT

Director McCormick reviewed his Tri-State report and addressed questions from the Board. CERO Hubbuck reviewed his Tri-State report with Staff.

A brief recess was called at 10:32 a.m.; the meeting was reconvened at 10:46 a.m.

STAFF REPORTS CON'T.

- Chief Operating Officer
- Chief Financial Officer
- Government & Regulatory Relations Officer
- Chief Energy Resource Officer
- Risk and Safety
- Human Resources

2021 ANNUAL MEETING DATE

After a brief discussion, Director Erickson made a motion, which as seconded, and carried, to adopt the 2021 Annual Meeting of Members Date resolution. **Directors Newman and Waltemath voted against the motion.**

RESOLUTION SETTING
2021 ANNUAL MEETING OF MEMBERS DATE

WHEREAS, Article 3.00 of United’s Bylaws provides the Annual Meeting of Members shall be held before May 1 each year on a date and place fixed by the Board within the Cooperative’s service territory; and

WHEREAS, Colorado statutes and United Power’s bylaws require at least a six-month notification of the Cooperative’s Annual Meeting to the membership; and

WHEREAS, United Power is desirous of holding a successful 82nd Annual Meeting of Members.

NOW, THEREFORE, BE IT RESOLVED, that the 2021 Annual Meeting of Members of United Power, Inc., shall be held at 6:30 p.m. on Wednesday, April 14, 2021 at the Waymire Dome and Exhibit Hall at the Adams County Fairgrounds.

25 YEAR EMPLOYEE RECOGNITION

Director Petrocco made a motion, which was seconded, and carried, to adopt the following resolution Honoring Arlin Riggi for 25 Years of Service to United Power.

**RESOLUTION HONORING ARLIN RIGGI
FOR 25 YEARS OF SERVICE**

WHEREAS, Arlin Riggi has completed 25 years of regular service with United Power, Inc., as of the 1st day of June 2020; and

WHEREAS, United Power's Board of Directors wishes to show its appreciation to Arlin for his many years of service.

NOW, THEREFORE, BE IT RESOLVED that Arlin Riggi is hereby awarded a check equal to \$1,500 as an expression of United Power's gratitude for his many years of faithful service.

IN WITNESS WHEREOF, the said Corporation has caused this Resolution to be signed by its officers and members of the Board and to be sealed with the seal of the Corporation this 24th day of June 2020.

POLICY C-17 GENERAL FUND CONTROL AND USE

Following review and discussion, **Director McCormick made a motion**, which was seconded and carried, to approve Policy C-17 as amended.

MYGEN PROGRAM

Included in the Board book was a MyGen Program presentation. Energy Programs and New Business Director Joel Danforth shared an overview of the program answered the Board's questions.

Chairman Morgan called for a brief lunch recess at 12:10 p.m.; the meeting reconvened at 12:31 p.m.

ELECTRIC VEHICLE STRATEGY DISCUSSION

Included in the Board book was an EV Strategy presentation. Energy Programs and New Business Director Joel Danforth reviewed the presentation with the Board and answered questions.

Chairman Morgan called for a brief recess at 1:30 p.m.; the meeting reconvened at 1:35 p.m.

LITIGATION/EXECUTIVE SESSION

Director Buczek made a motion, which was seconded and carried, to enter Executive Session at 1:36 p.m. to discuss contract issues. The Board and Staff were present. Director McCormick and Energy Programs and New Business Director Joel Danforth left the meeting at this time.

Legal Counsel Peter Herzog with Wheeler Trigg O'Donnell joined the meeting via teleconference at 1:37 p.m.

HR Director Hane, Engineering Director Robert Maxwell, Risk & Compliance Director McFadden and EAA Simmons were excused from the meeting at 2:27 p.m.

Legal Counsel Peter Herzog left the meeting at 2:53 p.m.

A brief recess was called at 3:15 p.m., Director McCormick returned to the meeting at 3:25 p.m. Staff was excused. Executive Session resumed with the entire Board and HR Director Hane present. HR Director Hane left the meeting at 3:45 p.m.

Director Newman made a motion, which was seconded, and carried to end Executive Session at 5:12 p.m.

Director Vigesaa left the meeting at 5:15 p.m.

Acting CEO Robbins, CFO Burkhart and EAA Simmons returned to the meeting after a short recess at 5:18 p.m.

CREA REPORT

Director Buczek reviewed the May CREA Board report and addressed Board questions.

WUE REPORT

Director Alquist reviewed the May Western United financial reports and addressed Board questions.

MEETING SCHEDULE

The next Regular Board Meeting is scheduled Wednesday, July 22, 2020 at 9:00 a.m. at United Power's Carbon Valley Service Center, 9586 E I-25 Frontage Road, Longmont, CO and via teleconference.

ADJOURNMENT

Chairman Morgan declared the meeting adjourned at 5:33 p.m.



Cheri Simmons, Recording Secretary